

**Rescue Union School District  
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

Tuesday, December 12, 2017 - 6:30 p.m. Open Session (Closed Session at 5:30 p.m.)  
**Rescue District Office Board Room**

**DISTRICT MISSION**

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
<b>CALL TO ORDER:</b>	Board vice president called the meeting to order at 5:32 p.m.
<b>ROLL CALL:</b>	<ul style="list-style-type: none"> <li>✓ Nancy Brownell, President</li> <li>✓ Kim White, Vice President</li> <li>✓ Suzanna George, Clerk</li> <li>✓ Stephanie Kent, Board Member</li> <li>✓ Tagg Neal, Board Member</li> <li>✓ Cheryl Olson, Superintendent and Board Secretary</li> <li>✓ Sean Martin, Assistant Superintendent of Business Services</li> <li>✓ Dave Scroggins, Assistant Superintendent of Curriculum and Instruction</li> </ul>
<b>PUBLIC COMMENT:</b>	There were no comments concerning items on the Closed Session Agenda.
<b>CLOSED SESSION: District Conference Room</b>	The Board adjourned to closed session at 5:33 p.m. to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
Conference with Labor Negotiator	Discussion with the District's designated negotiators, Candice Harris and Sean Martin, negotiations with Rescue Union Federation of Teachers (RUFT), California School Employees Association (CSEA), Confidential Staff, Administrative Management, and Yard Duty Supervisors.
Conference with Real Property Negotiator	Conference with Real Property Negotiator pursuant to Government Code Section 54956.8 regarding: <ul style="list-style-type: none"> <li>- Property: 3240 Bass Lake Road, APN 115-400-21-100</li> <li>- Agency Negotiators: Sean Martin</li> <li>-</li> </ul>
<b>OPEN SESSION:</b>	Convened open session in the Board Room at 6:33 p.m.
Flag Salute	A Lake Forest School student led the flag salute.
1. Adoption of Agenda (Consideration for Action)	Trustee George moved and Trustee White seconded to approve the agenda as presented. The motion passed 5-0.

<b>STUDENT SUCCESS / RECOGNITION:</b>	
Lake Forest Elementary School	Lake Forest Elementary School principal, Bruce Peters provided a site update and presentation highlighting student successes.
<b>REPORTS AND COMMUNICATION:</b>	
Report from Closed Session	Board president reported no action taken in closed session.
2. Board Member Reports	This item is provided as an opportunity for trustees to give District related reports.
3. Superintendent's Report (Supplement)	<p>Superintendent Olson reported on another busy month that included the Student of the Year from Marina Village School honored by the El Dorado Hills Rotary in November, meeting with our teacher union to begin negotiations (a very positive experience), and all day session with Principals to prioritize needs/concerns and establish short term and long term solutions to those needs.</p> <p>Mrs. Olson, the Board members, Dave Scroggins and Sean Martin all attended the CSBA Annual Education Conference It was very beneficial and everyone came away feeling like we are on the right track as we begin to focus on refining our academic support tiers and start developing our behavior support tiers.</p> <p>Most recently she has been enjoying the many amazing holiday programs and events and all the hard work staff and parents have put into these. Also superintendent Olson gave a special acknowledgement to Mila Olson, who directs our elementary band program. The performances have been amazing.</p> <p>The Superintendent also read a letter from a community member regarding the wonderful job by one of our Utility Techs, Earnest King who removed dead shrubbery and replanted the area around Lake Forest School.</p> <p>Mrs. Olson wished the Board and staff a very Merry Christmas with family and friends and expressed how much she is looking forward to 2018 and all it has in store.</p>
4. Department Updates:  Facilities Transportation	<p>The Board will receive updates on current activities within the specified departments.</p> <p><u>Facilities</u> The Board received an overview from Phil Jones Maintenance and Operations Coordinator on the facility projects underway in the District. Currently we have redone 3 portable roofs and 6 more will be scheduled. We will be going out to bid on the roof repairs for Jackson to be completed this summer.</p> <p>We have also been completing our emergency action plan for the Bass Lake property damn and inundation map. There are no issues with the damn; however, this plan is mandated by the Department of Water Resources. Mr. Jones also provided a pictorial presentation of the progress on the Marina Village two-story project.</p> <p><u>Transportation</u> Transportation Director, Patrick Cahill reported we had 7 busses transporting at the California International Marathon in Sacramento. Over 200 busses were involved and it was a great opportunity for our drivers to be part of the community event. He also reported that we have received the loaner electric bus from Twin Rivers and 4 of our drivers have been able to try it out. Within the next week, our bus should be delivered and by the end</p>

	of January we should be able to schedule a route. We are still working with San Joaquin on the additional 2 busses for our District.
<b>PUBLIC COMMENTS:</b>	Public comments were heard from: Ryan Benander, Community Member and former RUSD student RE: Honoring Tony DeVille, by naming the field between Lake Forest and Marina for the impact he has made on so many students and families in the Rescue Union School District community.
<b>GENERAL:</b>	
5. Annual Organization Meeting - Board Officers Selection  (Supplement)  (Consideration for Action) Superintendent	Each December the Board is required to nominate and approve its officers. EC 35143, BB 9100 Organization  <ul style="list-style-type: none"> <li>- BB 9121 - Select President</li> <li>- BB 9100 - Select Vice President</li> <li>- BB 9123 - Select Clerk</li> <li>- BB 9122 - Confirm Superintendent to serve as Secretary to the Board</li> </ul> Trustee George moved to nominate Nancy Brownell for president, however she rescinded her motion after the Board discussed and determined that the existing officers could remain in the current positions for the 2018 year. Trustee Neal then moved and Trustee White seconded to keep the existing officers in place for 2018 with Nancy Brownell as President, Kim White as Vice President, Suzanna George as Clerk and to confirm Cheryl Olson, Superintendent to serve as secretary to the Board. The motion passed 5-0.
6. Board Committee Representative Appointments/Community Organization Involvement  (Supplement)  (Consideration for Action) Superintendent	Each December, per Board Bylaws 9130 and 9140 the Board may appoint any of its members to serve as representatives on District Committees or advisory committees of other public agencies or organizations. The Board will consider committee appointments to the El Dorado County School Boards Association and the El Dorado Schools Financing Authority.  Trustee Brownell moved and Trustee White seconded to approve committee representatives for 2018: El Dorado County School Boards Association Suzanna George and alternate Stephanie Kent El Dorado Schools Financing Authority Kim White and alternate Tagg Neal The motion passed 5-0.
7. Certification of District Signatures  (Supplement)  (Consideration for Action) Superintendent	Pursuant to Education Code 35143, 42632, 42633 and Board Bylaw 9100, the District must certify the signatures of members of the governing board and verify signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the District.  Trustee George moved and Trustee White seconded to approve the certification of district signatures. The motion passed 5-0.

<p>8. Adoption of Board Meeting Calendar (Supplement) (Consideration for Action) Superintendent</p>	<p>Pursuant to Education Code 35140 the Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting and Board protocol.</p> <p>Trustee Neal moved and Trustee White seconded to approve the Board Meeting Calendar for 2018 with the following adjustment:</p> <ul style="list-style-type: none"> <li>- Meetings will be on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the month</li> <li>- January 9<sup>th</sup> is scheduled as a Study Session and January 23 will be the Regular Board meeting</li> <li>- June Regular Board meetings are scheduled for the 12<sup>th</sup> and 19<sup>th</sup></li> </ul> <p>The motion passed 5-0.</p>
<p>9. Community Relations (Supplement) (Discussion and Possible Consideration for Action) Superintendent</p>	<p>The Board will receive information regarding the proposal for community relations through social media for Rescue Union School District.</p> <p>Trustee George moved and Trustee White seconded to approve the proposal for community relations through social media from December 2017 to June 2018. The motion passed 5-0.</p>
<p><b>PERSONNEL:</b></p>	
<p>10. AB 119 New Employee Orientation (Supplement) (Consideration for Action) Director of Human Resources</p>	<p>Assembly Bill 119 requires public employers to provide union representatives mandatory access to any new employee orientation. The Board will consider approval of the New Employee Orientation Memorandum of Understanding between the California School Employees Association (CSEA) and the Rescue Union School District.</p> <p>Trustee White moved and Trustee George seconded to approve the MOU with CSEA in compliance with AB 119. The motion passed 5-0.</p>
<p>11. Specific Waiver Request Resource Specialist Caseload (Supplement) (Consideration for Action) Director of Human Resources</p>	<p>The Board will consider approval of the Specific Waiver Request to the California State Board of Education for Ed Code Section 56362(c). This waiver will allow the resource specialist to exceed the maximum caseload of 28 students.</p> <p>Trustee George moved and Trustee White seconded to approve the specific waiver request for Resource Specialist caseload to exceed the maximum of 28 students. The motion passed 5-0.</p>
<p>12. Job Description: Yard Supervisor (Supplemental) (Consideration for Action) Director of Human Resources</p>	<p>The Board will consider approval of the job description and salary schedule for yard supervisor.</p> <p>Trustee Neal moved and Trustee White moved to approve the job description and salary schedule for Yard Supervisor. The motion passed 5-0.</p>
<p><b>CURRICULUM &amp; INSTRUCTION:</b></p>	
<p>13. School Plans (Supplement) (First Reading and Possible Consideration for Action) Assistant Superintendent of</p>	<p>Each School Site Council develops and approves their Single Plan for Student Achievement. Single School Plans from Lakeview, Rescue and Marina Village are presented to the Board for first reading and possible consideration for action.</p>

Curriculum and Instruction	Trustee George moved and Trustee Kent seconded to approve the school plans for Lakeview, Rescue and Marina Village. The motion passed 5-0.
14. California School Dashboard (Supplement)  (Information and Discussion Only) Assistant Superintendent of Curriculum and Instruction	The Board received information regarding the Rescue Union School District's results on the California School Dashboard for Academic and Chronic Absenteeism state indicators.
15. California Healthy Kids Survey Results (Supplement)  (Information and Discussion Only) Assistant Superintendent of Curriculum and Instruction	The Board received information regarding the Rescue Union School District's results for the California Healthy Kids Survey (CHKS) administered to 5 <sup>th</sup> and 7 <sup>th</sup> grade students.
<b>BUSINESS AND FACILITIES ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
16. First Interim Budget Report/Positive Certification (Supplement)  (Consideration for Action) Assistant Superintendent of Business Services	The Board is required by law to receive updated financial reports during the fiscal year. The First Interim Report is due prior to December 15. After reviewing the report, the Board will consider certification of the financial condition of the District. The District administration recommends approval of a positive certification for 2016-2017 First Interim Report.  Trustee White moved and Trustee Kent seconded to approve the First Interim Budget Report/Positive Certification. The motion passed 5-0.
17. Auditor's Report Financial Statements for 2016-2017 (Supplement)  (Consideration for Action) Assistant Superintendent of Business Services	To comply with Ed. Code 14503, each year an independent audit must be conducted. Goodell Porter, Sanchez & Bright, LLP completed the financial audit for the 2016-2017 fiscal year. District administration recommends acceptance of the Auditor's Report on the 2016-2017 financial statements.  Trustee George moved and Trustee White seconded to approve the Auditor's Report Financial Statements for 2016-2017. The motion passed 5-0.
18. Appointing Members of Surplus Property 7-11 Committee (Supplement)  (Consideration for Action) Assistant Superintendent of Business Services	Prior to the sale or lease of District-owned property, the Board of Trustees must appoint an advisory committee consisting of no less than seven (7) members and no more than eleven (11) members in accordance with the criteria set forth in Education Code 17389. The Board will consider approval of the list of candidates to be appointed to the District 7-11 Advisory Committee.  Trustee Kent moved and Trustee George seconded to appoint the members of the Surplus Property 7-11 Committee. The motion passed 5-0.

<p>19. Change Order #1-4 Marina Village Two-Story Project</p> <p>(Supplement)</p> <p>(Consideration for Action) Assistant Superintendent of Business Services</p>	<p>Carter Kelly Construction, Inc. has begun construction of the two-story classroom project and site work at Marina Village Middle School and has submitted Change Orders #1-4 for a net increase of \$28,146.00.</p> <p>Trustee White moved and Trustee George seconded to approve Change Order #1-4. The motion passed 5-0.</p>
<p><b>CONSENT AGENDA:</b></p> <p>(Consideration for Action)</p>	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items.</p> <p>Trustee George moved and Trustee Kent seconded to approve the Consent Agenda as presented. The motion passed 5-0.</p>
<p>20. Board Meeting Minutes</p> <p>(Supplement)</p>	<p>Minutes of the November 14, 2017 Regular Board meeting.</p>
<p>21. District Expenditure Warrants</p> <p>(Supplement)</p>	<p>Warrants must regularly be presented to the Board of Trustees for ratification. Detailed warrant order listings are available at the District Office. The supplement reflects expenditures from 11/15/17 through 12/6/17.</p>
<p>22. District Purchase Orders</p>	<p>Purchase orders must regularly be presented to the Board of Trustees for ratification. The supplement reflects expenditures from 11/9/17 to 12/6/17.</p>
<p>23. Personnel</p> <p>(Supplement)</p>	<p>Rescue Union School District's long-range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in staffing occur due to need for additional positions, resignations, or requests for leaves of absence. All positions listed are within current budget allocations.</p>
<p>A. Classified Personnel</p> <p>Employment:</p> <p>Resignation:</p> <p>Dismissal:</p>	<p>Oscar Alvarado, Custodian, (.5625 FTE), Green Valley, effective 12/04/17  Carina De La Garza, Health Office Aide, (.4688 FTE), Pleasant Grove, effective 11/13/17  Terese Ellis, Food Service Worker, (.3125 FTE), Pleasant Grove , effective 11/7/17  Kristin Goodin, Itinerant Independence Facilitator, (.75 FTE), Lakeview, effective 11/29/17  Miriam Younger, Food Service Worker, (.3125 FTE), Marina Village, effective 12/5/17</p> <p>Claire Retodo, Instructional Assistant, (.19 FTE), Lakeview, effective 10/27/17</p> <p>Employee # 3344, (1.0 FTE), effective 11/8/17  Employee # 3358, (.6405 FTE), effective 11/17/17</p>

24. AB181 White Paper Response (Supplement)	AB181 Department of Real Estate Subdivision “White Paper” Response and Student Yield Impact analysis Serrano Village K5 – Phase II. The District has established a .413 student yield factor per single-family unit. Accordingly, staff estimates the District can expect there will be 47.5 students generated from this subdivision.
25. Memorandum of Understanding School Bus Sharing Agreement with Twin Rivers SD (Supplement)	Twin Rivers Unified SD is a participant and grantee in the Sacramento Regional Zero-Emission School Bus Development Project. Under the program requirements, TRUSD must enter into a School Bus Sharing Program with another district. TRUSD has identified Rescue as the partner district to fulfill this requirement.
26. Donations (Supplement)	The Board and District appreciate and accept the following donations:  <u>Rescue School</u>  - Donation from the United Methodist Women, Foothills United Methodist Church used to purchase materials to enhance student learning with technology
<b>CLOSED SESSION:</b>	The Board may reconvene to closed session as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
<b>OPEN SESSION</b>	Reconvene open session
<b>REPORT FROM CLOSED SESSION:</b>	The Board president will report any action taken in closed session.
<b>ADJOURNMENT:</b>	Trustee White moved to adjourn the meeting at 9:19 p.m.

\_\_\_\_\_  
Suzanna George, Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nancy Brownell, President

\_\_\_\_\_  
Date

*Board Approved January 23, 2018*